



2022–2023

ANNUAL

REPORT

Church Year // June 2022–May 2023



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2022–2023 CHURCH BOARD

Church Board Secretary: Lon Dagley
Church Board Treasurer: Terry Corzine

Board of Trustees

Chair: Terry Corzine
Lon Dagley
Rick Guilfoil
Kelly Robinson
Roy Rotz*

Board of Stewards

Chair: Elizabeth Donaldson
Charles Cannon
Katy Wells
Chuck Hartley

Children's Ministries Representative: Jason Roberts

Hispanic Ministries Representative: (vacant)

NDI Co-Superintendents: Danielle & Lincoln Broadbooks

NMI President: Glynda Wesley

NYI President: Ashley Guilfoil

Worship Arts Representative: Ross Kimbrough

*stepped down in April due to joining staff

The *Manual of the Church of the Nazarene* states in section 516.4 under "516. The **administrative duties of a pastor** are to:"

"516.4. Read to the congregation the Constitution of the Church of the Nazarene and the Covenant of Christian Conduct contained in paragraphs 1-21, 28-33, both inclusive, within each year, or have this section of the *Manual* printed and distributed annually to the members of the church. (114)"

Printed copies of these sections are available at the welcome center and also available online at **2017.manual.nazarene.org**. Scan the QR Code below for quick access.

SCAN
ME! >>



So Christ himself gave the apostles, the prophets, the evangelists, the pastors and teachers, to **equip his people for works of service**, so that the body of Christ may be built up until we all reach unity in the faith and in the knowledge of the Son of God and become mature, attaining to the whole measure of the fullness of Christ.

– Ephesians 4:11-13

MAJOR AREAS OF RESPONSIBILITY

- Vision
 - Assumes leadership of the vision of Shawnee Church of the Nazarene's mission and strategic direction.
 - Intentionally invests time in prayer, reflection, solitude, and seeking God's will and desires for Shawnee Church of the Nazarene and clearly articulates the God-breathed vision for Shawnee Church of the Nazarene with key populations including Staff, Church Board, and congregation.
 - Coordinates with the staff to ensure that teaching, ministry plans, and operations follow the identified vision and purpose of Shawnee Church of the Nazarene.
 - Promotes and advocates the purpose of Shawnee Church of the Nazarene in God's Kingdom.
- Teaching
 - Oversees the choosing/creating teaching series and messages, coaching other teaching pastors, and preparing weekend teaching.
 - Plans, researches, prepares, and delivers weekend messages
 - Participates in weekend service meetings to ensure appropriate cohesion in service elements and creative expressions.
 - Identifies and participates in key teaching opportunities in addition to weekend services, including but not limited to seminars, special events, and small groups.
- Ministry Oversight
 - Partner with the Church Board to provide high-level oversight of key ministry initiatives, significant financial decisions, and ministry effectiveness.
 - Attend and participate in specific team meetings, strategize with the pastoral staff, and offer insight into ministry planning, integration, and evaluation.
 - Attend and contribute leadership to all Church Board Meetings.
 - Attend all-staff meetings, providing vision and motivation to Shawnee Church of the Nazarene staff.



Cara & Chuck have served since February 2017.

- Champion leadership development by mentoring, guiding, praying for, and developing Shawnee Church of the Nazarene ministry staff.
- Pastoral Duties
 - Participate in facilitating weddings, funerals, and baptisms, and assist in counseling, hospital visits, crisis care, and other pastoral functions.
 - Serve as leader of the Staff Team and chair the Church Board.
 - Maintain a community presence, networking regularly with local pastors and community leaders, including leaders of other churches.
 - Model spiritual authority to staff and leaders through healthy spiritual practices, appropriate work/life balance, and God-honoring marriage.
 - Develop spiritual life through study, prayer, and fellowship.
 - Develop professionally on a continuing basis by attending conferences, and reading relevant literature.
 - Participate in church-wide events.

We are so grateful for the many people that serve to make the ministry at Shawnee Nazarene possible. It is a privilege for us to serve in the name of the Lord together. The one thing that has excited us the most is our prayer journey this year. We continue to be led by a special group of ladies, the Solo Deo Class. Thank you for your heart, passion, and for calling us to a deeper prayer life as a church community. Nothing will have more impact, short-term and long-term, than us becoming a people of prayer. We thank God for these committed ladies who are showing us the way. We are also grateful for the new life in Men's Ministry this year. We especially want to thank Dave Anderson for organizing the men and the different group leaders. These groups have gathered men around various areas of interest for the purpose of connection and discipleship. We are humbled and honored to be serving with such a gifted group of staff members. They truly are a gift to the church! Thank you to Miguel, Jeff, Roy, Matthew, Emily, Nancy, Errin, and Whitney. We are excited to see what God is going to do in us and through us this next year. Come, Holy Spirit!

HIGHLIGHTS

- The tangible moving of the Lord since February- stories of God working.

- 120% increase in growth of Shawnee Nazarene Academy in its second year from 5 students to 11
- Ministry efforts of the church and schools together to reach the community through the Trunk or Treat, Parent's Night Out, and Community Easter Egg Hunt
- Missions
 - Missions Month with John Haines
 - Mission Mart Fundraiser
 - Missionary Speakers: Grahams, Jim & Maggie Ritchie, Charity Shonamon
 - Support for a pastor in Ukraine
 - Support of those in need through the Love Fund
- Emily Scoby joining our staff as Youth Pastor
- Roy Rotz joining our staff as Family Life Pastor
- Refinancing and Debt-Reduction Plan (see Treasurer's Report for more details)
- Easter Baptisms
- 24-Hour Prayer Times
- Positive 6-Year Church/Pastoral Relationship Review with Dr. Eddie Estep, our District Superintendent

GOALS FOR 2023-2024

- Truly become a "House of Prayer"
- Experience the outpouring of the Holy Spirit
- Unity in the Body of Christ
- Work with the staff, board, and congregation to develop a 10-Year Ministry Plan
- Address the Five Areas identified in the Church/Pastoral Relationship Review
 - See excerpt from Dr. Estep's Summary:

When asked to rate the church on a 1-10 scale in the following areas, the board responded:

- | | |
|--------------------|--------------------------------------|
| • Worship | 7.5 (scores ranged between 6 and 8) |
| • Discipleship | 5.5 (scores ranged between 4 and 6) |
| • Fellowship | 5.5 (scores ranged between 4 and 6) |
| • Evangelism | 6.0 (scores ranged between 2 and 7) |
| • Service/Outreach | 6.75 (scores ranged between 5 and 7) |

GRATITUD

Agradezco a Mi Señor por el privilegio pastoral al que me llamo!

PREDICACIÓN

Durante este tiempo prediqué todos los domingos en la iglesia excepto de Diciembre— a abril del 2022 a 2023 por motivos de salud pero gracias a Dios ya estoy casi recuperado.



Miguel forma parte del personal desde septiembre de 2007.

VISITACIÓN

Durante estos meses visité a enfermos en hospitales y casas orando por ellos! Y proporcionándoles la santa comunión.

EVANGELISMO

Personas que recibieron a Jesús.... Francés Ramírez... Darwin Ramires.... Florizelda Ramírez... William camero... Adela mora vía telefónica.... Todos estos en febrero 2023

BAUTISMOS

Durante el mes de octubre 2022 bautizamos 4 dos en Chapala Jalisco en el lago! Angelica Gómez y Priscila Mendoza Y dos en melaque Jalisco Mario Mendoza y Guadalupe Mendoza.

DISCIPULADO

Fueron 4 nuevos discípulos con el material beses de la vida cristiana y el discipulado avanzado. Bases de la vida llena del Espíritu Santo.

En el mes de febrero del 2023 abrimos un ministerio de visitación en la prision del centro de Kansas City Ks visitando a Pedro los martes y a Guillermo los lunes obteniendo contactos con familiares para la visita a su familia.

En octubre 2022 salimos a Guadalajara jal mex a visitar la iglesia en línea con buenos resultados logrando evangelizar a Ángel Johan Mendoza. Y a su esposa maria Ramos y a cesar Ubaldo Mendoza y a blanca Guerrero

También en mayo 21 2022 se comenzó un ministerio de películas cristianas
Comenzamos con la película María Magdalena para mujeres donde 2 personas recibieron
a Jesús.... La hermana Erika Zepeda y su familia están de responsables

En octubre del 2022 tuvimos el festival latino con ventas de comida mexicanas en el
estacionamiento de la iglesia de Shawnee Ks

En noviembre 2022 en el día de acción de gracias celebramos con la iglesia dando gracias
a Dios con comida y testimonios! Donde fuimos bendecidos

También regalamos 2 pavos para la cena de acción de gracias a las personas del puente
o sea a los homeless mostrándose muy agradecidos!

En abril del 2023 retomé mis labores pastorales después de 5 largos meses de
recuperación de mis 2 cirugías una de corazón abierto donde me remplazaron 4 venas
tapadas y la otra de pulmón donde me removieron un pequeño tumor cancerígeno
quedando limpio gracias a Dios!

Agradezco a la iglesia de habla inglés por todo el soporte y ayuda Mi buen Dios Jesucristo
los bendiga siempre!

También en enero del 2023 el ministerio global de la iglesia del nazareno escribió un
artículo sobre el ministerio en Mexico o sea la iglesia en línea que nació durante mis
vacaciones de cada año dando un reconocimiento a nuestra labor evangelizadora y
trabajo pastoral a Jesucristo sea la gloria y Kansas pastor

También el ministerio hispano cuenta con nuevos estudiantes teológicos nuevos en la
escuela de teología preparándose para lo que Nuestro buen Jesucristo ordene son julio y
Alicia copto y Erika Zepeda

Sin mas que reportar por el momento.

Atentamente,
Rev Miguel Mendoza pastor asociado de iglesia de Shawnee Naz Ks

GRATITUDE

I thank My Lord for the pastoral privilege to which he called me!

PREACHING

During this time I preached every Sunday in the church except December— to April 2022 to 2023 for health reasons but thank God I am almost recovered.



Miguel has served on staff since September 2007.

VISITATION

During these months I visited the sick in hospitals and homes, praying for them! And providing them with holy communion.

EVANGELISM

People who received Jesus.... Frances Ramirez... Darwin Ramires.... Florizelda Ramírez... William Camero... Adela Mora by phone.... All these in February 2023

BAPTISMS

During the month of October 2022, we baptized four. Two in Chapala Jalisco in the lake! Angelica Gomez and Priscila Mendoza.... And two in melaque Jalisco Mario Mendoza and Guadalupe Mendoza.

DISCIPLESHIP

There were 4 new disciples with the material basics of the Christian life and advanced discipleship Foundations of a life filled with the Holy Spirit.

In the month of February 2023, we opened a visitation ministry in the prison in the center of Kansas City Ks visiting Pedro on Tuesdays and Guillermo on Mondays obtaining contacts with relatives for the visit to his family.

In October 2022 we went to Guadalajara Jal Mexico to visit the church online with good results, managing to evangelize Ángel Johan Mendoza. And to his wife Maria Ramos and Cesar Ubaldo Mendoza and Blanca Guerrero.

Also on May 21 2022 a Christian film ministry was started

We start with the film Mary Magdalene for Women where 2 people received Jesus.... Sister Erika Zepeda and her family are responsible.

In October 2022 we had the Latino festival with Mexican food sales in the parking lot of the church in Shawnee, KS.

In November 2022 on Thanksgiving Day, we celebrate with the church giving thanks to God with food and testimonies! where we were blessed.

We also give away 2 turkeys for Thanksgiving dinner to the people on the bridge, that is, to the homeless, showing their gratitude!

In April 2023 I resumed my pastoral work after 5 long months of recovery from my 2 surgeries, one open heart where they replaced 4 clogged veins, and the other lung where they removed a small cancerous tumor, leaving me clean thank God!

I thank the English-speaking church for all the support and help My good God Jesus Christ bless you always!

Also in January 2023, the global ministry of the Church of the Nazarene wrote an article about the ministry in Mexico, that is, the online church that was born during my vacation each year, giving recognition to our evangelizing and pastoral work to Jesus Christ be the glory.

The Hispanic ministry also has new theological students, new to the school of theology, preparing for what Our good Jesus Christ orders, they are Julio and Alicia Copto and Erika Zepeda.

No more to report at this time.

Sincerely,
Rev Miguel Mendoza

MAJOR AREAS OF RESPONSIBILITY

- Collaborate with the lead pastors in planning for community worship services
- Establish goals for the worship ministry in line with the mission and vision of the church
- Recruiting, training, and coordinating volunteers for the worship arts ministry and technology support of services and church-wide events
- Plan and lead seasonal events in the church calendar
- Oversee sanctuary sound and media components and platform design and setup
- Maintain annual music/media licensing and worship/media subscriptions
- Perform other duties as assigned by Co-Lead Pastors



Jeff has been on staff since March 2020.

It's hard to believe that I've just completed my 3rd year as Worship Arts Pastor at Shawnee Nazarene. It is a privilege to work with the many talented individuals who are a part of our church and are regularly involved in the worship team, choir, and technology ministries. To all of you in one or more of those categories, thanks for the addition you make to our services each week! I also want to say a special thank you to Amanda Kimbrough, our choir director, for her passion to connect and encourage people through music and the ministry of the choir. Also, Joel Gray, our worship arts ministry assistant, is also a blessing as he handles most of the platform and equipment setup, preparation of lyrics and slides, and setup for our streaming platforms (Vimeo, Youtube, Facebook).

HIGHLIGHTS

- Worship
 - Approx. 40 youth and adult volunteers involved regularly in worship, choir, and technology ministries (plus approx 8 children who participate during family worship)
 - Approx. 16 participated in choir this year with 11 performances
 - Waymaker special with choir and children
 - Returned to intinction for communion and passing of offering plates
 - Presentation of Unto Us, all-church Christmas program
 - Adjustment to service order which allowed children greater weekly participation in community worship

- Audio/Video
 - Upgraded presentation/display software
 - Replaced HMC soundboard and several wireless microphones with equipment donated by NPH
 - Committed to the continuation of online worship
 - Working to replace rear projector and screen in the sanctuary
- Other
 - Choir room organized, recarpeted and painted
 - Attended/participated in SNA Graduation/Celebration, block parties, district assembly and events, VBS, Men's Retreat, Hanging of the Greens and various other church events

GOALS FOR 2023-2024

- Continue to evaluate and seek additional ways to be "intentionally intergenerational" in our corporate worship.
- Quarterly intergenerational "worship choir"
- Greater participation in community worship
- Publish weekly community worship "set list" on social media

POSITION SUMMARY

The Family Life Pastor is responsible for working with the Lead Pastor(s) to facilitate ways for the congregation and the community to have access to quality marriage and family therapy services in the context of a church setting and to provide family-based learning experiences to enhance family relationships that are rooted in biblical principles and lived out in the community in ways that honor Jesus Christ.



Roy has served on staff
since April 2023.

ESSENTIALS DUTIES AND RESPONSIBILITIES

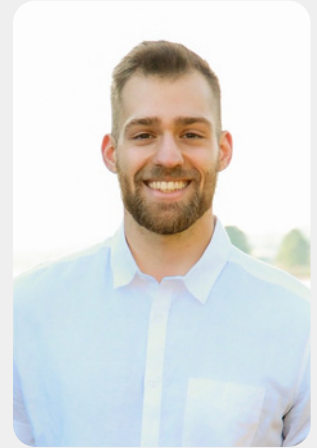
- Provide marriage and family therapy to the congregation, and to the community at large for a standard fee.
- Attend monthly Board meetings as assigned.
- Attend staff meetings as assigned.
- Work with the Lead Pastor(s) to create an open and inviting environment for individuals, couples, and families in need of appropriate clinical care.
- Work with the Lead Pastor(s) to oversee creating and resourcing at least one initiative per year that has a positive impact on home and family life.
- Connect with Life Group and Small Group leaders as needed.
- Provide support for Shawnee Nazarene Academy and Adventure Time Pre-School as needed.

GOALS FOR 2023-2024

- Co-lead a series for adults on Faith, Gender, and Sexuality

MAJOR AREAS OF RESPONSIBILITY

- Communion: Preparation, consecration & organization of volunteers
- Meet with Sunday School Leaders for pastoral care and support
- Serve in the pulpit on Sundays as needed
- Locking up facility on Sunday mornings and Wednesday nights
- Additional Staff support to the board of stewards
- Teach membership classes as needed
- Work with the Pastoral team on ways to improve & develop discipleship/outreach
- Meet with NDI Chair(s) to improve/develop discipleship structure
- Volunteer as needed by staff and congregation



Matthew has served on staff since January 2021.

HIGHLIGHTS

- 6 people successfully completed Christ-Life Solutions this year
- Extensive relationship building with congregation, volunteers, and staff
- Give some leadership and form to young-adult life

GOALS FOR 2023-2024

- Write a sustainable devotional series for the weekly newsletter
- Establish a consistent and reliable group of volunteers for administering communion
- Develop a new discipleship structure with a more defined top-down structure and a community-wide emphasis
- Put an emphasis on church membership and accept new members more frequently

MAJOR AREAS OF RESPONSIBILITY

- Planning for Wednesday's youth services
- Youth Sunday School
- Coach Youth Quiz Team
- Sunday Night Activities
- Taking Teens to Camps and District Events Fall Retreat & Lock-ins
- Individual Discipleship



Emily has served on staff since October 2022.

The past church year has been a great year for youth ministry! In addition to adding 5 teens to our regular attenders to Wednesday night youth group, we have also consistent involvement in our bi-monthly Sunday evening events. Our teens have been growing in their relationship with Christ and in their knowledge of Scripture. One area we have added to our youth ministry this year was a Youth Quizzing Program. We had 3 teens participate on our quiz team and had a great season finishing in 3rd place for the year in their division! Overall we have seen so much growth in the teens individually and as a group. We cannot wait to see what this next year will bring.

HIGHLIGHTS

- Had great experience at middle school and high school camps
- We have 15 kids attending our youth group on a regular basis (youth group has grown by 5 people)
- We have consistently had 2 Sunday night events each month
- Our Teen Bible quizzers took 3rd overall in their first Teen Bible Quiz season
- We will be taking 11 teens to Nazarene Youth Conference this year
- Youth room updates



GOALS FOR 2023-2024

- This past year we had our fall retreat at the Church, My goal is to be able to have a more structured fall retreat and travel somewhere for it
- To develop an NYI leadership counsel
- To develop a 5-year plan for the youth group With Mission and Vision statements

MAJOR AREAS OF RESPONSIBILITY

- Prepare the Neighborhood computer each week for children's worship
- Coordinate with the Lead Team Leaders (Dani Gray and Jay Decker) on what the Lead Team Kids are responsible for each month
- Ensure that there is a volunteer helper to be present in the Neighborhood
- Recruit those who are able to serve communion to lead the Lord's Supper in the Neighborhood
- Make sure that Family Worship Bags are ready each month
- Update the bulletin board each month
- Update the children's ministry calendar each month
- Send out a weekly email to all families with children birth-5th grade
- Meet with the Children's Ministry Leadership Team on a monthly basis
- Lead Chapel every Wednesday for SNA
- Participate in children's activities on Wednesday nights (quizzing, workshops, summer programming)
- Schedule and plan various children's ministry events along with the CMLT
- Work with ATPS and SNA to coordinate ministry efforts together (Trunk or Treat, Parents' Night Out, Community Easter Egg Hunt)
- Work with the CMLT who lead in many areas:
 - Dani Gray- Director of VBS
 - Jason Decker- Missions and BJF Liason
 - Elizabeth Rowell- Small Group Coordinator
 - Ross Polete- Security
 - Nancy Shonamon- SNA Principal
 - Errin Shultz- ATPS Director
 - Jason Roberts- CMLT Board Rep and Cul-de-sac leader
- Work with the camp coordinator, Jolene Cornelius, to communicate camp details to families
- Work with volunteers and families to ensure kids can participate in district events throughout the year
- Any other tasks or things that come up under the umbrella of ministry to children and families



Cara has served
Children's Ministry since
December 2021.

These past 17 months serving in Children's Ministry have been a blessing in my life in many ways. These amazing kids are learning so much and I am learning from them as well. The volunteers have really stepped up in the last 17 months in the ministry to Children and Families. We have amazing volunteers who serve kids of all ages. Jason Roberts and his team of volunteers take seriously the ministry to our youngest worshippers in the Cul-de-sac (preschool). Justin Shonamon is our Neighborhood leader on Sunday mornings. His high energy keeps the kids engaged. His heart to provide consistency on Sunday mornings is evident. The Small Group Leaders (aka Sunday school teachers) are those who serve faithfully week in and week out with little thanks at times. They reinforce the Bible Story and Theme that was covered in the Neighborhood and create a relationship with the kids that they will remember forever. Wes Nash and Starla Rowell have faithfully served in the area of quizzing on Wednesday nights. Their love for Scripture and the kids shines in so many ways. They go above and beyond to help our kids learn the stories of the Bible, hide Scripture in their hearts, and know that they are loved by Jesus. I love the slight adjustment that I have heard Debbie Corzine make to a famous quote, and it goes like this, "It takes a church." I wholeheartedly agree and am thankful for this church's ministry to children and families, not only as a pastor but also as a parent.

HIGHLIGHTS

- We are sending 7 kids to the World Quiz at General Assembly in Indianapolis
- Great season of workshops on Wednesday nights
 - Learn to Solve a Rubik's Cube, Board Games, Scouting Skills, Cooking, Drama Performance, Video Production, Photography, Games, and LEGO Creations
- Mission's Mart raised \$800 toward local mission initiatives
 - Little Lending Library and Gaga Ball Pit
- Vacation Bible School
- Trunk or Treat
- Parents' Night Out
- Community Easter Egg Hunt
- Movie Night (March Movie Madness Bracket)
- Talent Show
- Kids helped with the spring All-Church Workday
- Renewed Partnership with Bluejacket-Flint with Jay Decker as our liason

- Worked with the CMLT to create a budget proposal worksheet that better categorizes ministry needs and added a new line for ministry partnership with Bluejacket-Flint
- Volunteers who have stepped up to lead:
 - Jolene Cornelius: Camp Coordinator
 - Dani Gray and Jay Decker: Lead Team
 - Dani Gray: Vacation Bible School
 - Jason Roberts: Cul-de-sac curriculum preparation
 - Justin Shonamon: Neighborhood Sunday morning Leader
 - Emily Brown, Ken Schubert, Roy Rotz, Lois Perrigo, Emily Scoby, Jeren Rowell: Neighborhood Communion Pastors
- A big thank you to Elizabeth Rowell who has served in some capacity in Children's Ministry for over 20 years! She is stepping down from the CMLT and as Small Group Leader Coordinator. Both of her kids are going to be in the youth group starting this fall (that's hard to believe!). If you see Elizabeth, give her a big hug and thank you!

GOALS FOR 2023 TO 2024

- Develop a Children's Ministry Handbook that outlines the rhythms, routines, safety procedures, events, milestones from birth to 5th grade, etc.
- Develop a Resource Room check-in and out process
- Assess Volunteer needs and recruit help in those areas
- Develop a Lead Team Handbook
- Develop a Parent Handbook
- Develop a Volunteer Handbook
- Work with Pastor Matthew on adult discipleship options for families on Wednesday nights
- Work with Ross Polete on Security and Training for volunteers
- Inventory the children's pages on the website and update them as needed
- Schedule and have a CMLT prayer and planning retreat
- Develop a Catechism Class for 5th graders
- Continue to seek ways for us to be "intentionally intergenerational" (mentors, prayer partners, service projects, intergenerational events, etc.)
- Little Lending Library Built
 - Terry and Debbie Corzine's Grandson, Levi, is helping in this effort as a part of his Eagle Scout Project
- Gaga Ball Pit Built
 - Braxton Cornelius has agreed to coordinate the building of this project

MAJOR AREAS OF RESPONSIBILITY

- Day-to-day operations of the K-5th grade school
- Supervise 13 staff and volunteers and complete all onboarding processes
- Review and update curriculum
- Set and maintain operational schedules
- Prepare and manage the annual budget for the school ministry
- Vision and goal setting of the school
- Marketing of SNA
- Complete enrollment processes and documentation for all students



Nancy has served on staff since May 2021.

SHAWNEE NAZARENE ACADEMY SCHOOL BOARD

Chairperson : Justin Shonamon

Secretary : Deanna Ketner

Treasurer : Seth Means

Church Liason : Lincoln Broadbooks

Shawnee Nazarene Academy was birthed in 2021 through a group of educators and interested parents. SNA complements the previously existing preschool ministry through Adventure Time Preschool and provides a choice for parents to continue their child's education through the ministry of Shawnee Church of the Nazarene programs. The Lord has continued to bless our school in the 2022-2023 school year. Beginning the school year with more than double the enrollment of our first year, SNA was able to launch a homeschool enrichment program giving families in the community an opportunity to participate at the school one day a week. We have seen growth not just in numbers, but in spiritual development and quality of academics as well. SNA was able to complement our church's quizzing program by offering curriculum through our Bible classes and inviting school-aged children to join the quiz team at the church. We take seriously our role in developing well-educated future leaders for the Kingdom.

HIGHLIGHTS

- Current enrollment: 11; K-4th grade
- Community Service experiences at a local food pantry
- Establishment of Bible quiz team
- Fall Trunk or Treat community outreach event

- Addition of 4th grade curriculum
- Spring Easter Egg Hunt community outreach event
- Establishment of STEM curriculum & experiences
- Weekly creative writing experiences
- Two unchurched families attending various church events
- Establish job descriptions for school board

GOALS FOR 2023-2024

- Enrollment: 20; K-5th grade
- Expand homeschool program options
- Develop 6th - 8th grade program
- Hire two additional part-time teachers
- Improve pay for administrators and teachers
- Identify ways to grow
- Improve technology equipment for the school

MAJOR AREAS OF RESPONSIBILITY

- Lead in day-to-day and big-picture operations of ATPS
- Lead monthly chapel for all classes
- Attend SCN board meetings as a member of the SCN staff
- Participate as a member of the Children's Ministry Leadership Team at SCN
- Help coordinate Trunk or Treat, Parent's Night Out & Community Easter Egg Hunt



Errin has served on staff since June 2020.

Adventure Time Preschool is an outreach ministry of Shawnee Church of the Nazarene. ATPS has served the community for 49 years. This is my third year as Director of Adventure Time, and my 22nd year on staff at the preschool. ATPS is blessed with a wonderful group of teachers who are committed to the children and families of Adventure Time Preschool. This group includes Amy Gonzales, Becky Boulware, Cat Johnson, Courtney Schafersman, Dar Hartshorn, Kim Turner, Mollie Michael, and Ruth Schick. They are loving and caring people who help to make ATPS a special place for the children, and I would like to express my great appreciation for each of them.

HIGHLIGHTS

- 50 students enrolled representing 48 different families
- 5 ATPS students regularly attend SCN
- Halloween Parade, Parties, Trunk or Treat
- In November our students and families donated over 500 food items benefiting "Operation Breakthrough"
- Performed in Church Christmas Program
- Jr. Preschool Classes & Pre-K Classes Christmas Programs
- Pre-K Field Trip to SNA
- Combined Open House with SNA in February
- Easter Chapel that parents were invited to attend
- Pre-K Graduation Program - 49th graduating class of ATPS
- As Director, I have had the privilege of meeting with and praying with several parents of ATPS students this school year
- Working with SCN to repurpose room 110 into a sitting room that can be used for meeting with parents during the week and as a quiet meeting space for SCN

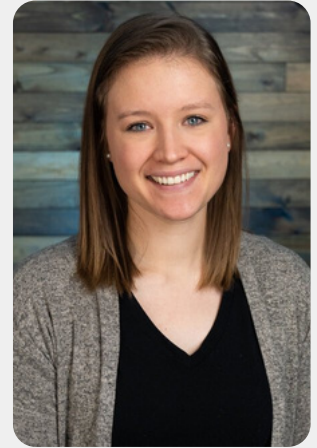
GOALS FOR 2023-2024

- Access room 110 on a regular basis to meet with parents and potential parents of ATPS students
- Provide space for ATPS parents to connect; possibly a Mom's group, play meet-ups, story times
- Present to the SCN congregation on a Sunday about ATPS
- Provide the SCN congregants with opportunities to support the ATPS ministry
- Work with SCN to organize a prayer event specific for ATPS where we can have prayer partners that pray through our facility.

MAJOR AREAS OF RESPONSIBILITY

I help oversee daily needs at the church, which include the church's ministries, finances, policies, and communication.

- Day-to-day operations of the church building, technology, and communication
- Maintain the church calendar
- Helping with all church events (behind the scenes)
 - Preparing/organizing/delegating for all church events: Fundraisers, Trunk or Treat, Hispanic lunch, Retreats, 24 Hour Prayer, Holidays (working with Stewards), Community Easter Egg Hunt, funerals, weddings, baptisms, baby dedications, funerals, and more!
- Control record keeping: managing and delegating database information and use (membership, visitors, etc)..
- Purchase supplies for office, ministry, and facility
- Oversee bill payment process
- Work with vendors and insurance companies
- Ensure checks are prepared and signed each week by signers, and distributed.
- Work with our bank on reporting
- Liaison with Miller Management
- Facility scheduling and managing (keys, etc)
- Marketing of SNA, ATPS, and SCN
- Background Check and Ministry Safe administration and delegation with the security team
- Board Meeting Prep and follow-up
- Community Connections: ways the church/SNA/ATPS can serve outside of the church.



Whitney has been on staff since October 2021.

I have helped analyze routines and structure that was in place and find ways to help them become more efficient and effective with the help of collaborating with staff and board members. I have started brainstorming and executing meetings with the people needed to prepare for all church events, safety, facility, technology changes, and more. All of these have helped us get into better planning and communication routines.

HIGHLIGHTS

- Creating and implementing policies
- Creating a more predictable structure
- Scheduled and led 2 staff calendar meetings a year

- Facility maintenance bids, execution, and payments (with the help of the trustees)
- Fire safety protocols throughout the year, and accomplished a successful annual fire safety inspection
- Started brainstorming on the safety and security of the facility
- Helping with strategic planning
- Updated membership role in Planning Center
- Refinance: helped gather data and information to fill out forms. Transferred all utilities, and more
- ERC CARES ACT: helped gather data and information for Lon Dagley to implement
- Policies: help design, gain approval, and implement
- Taught art for SNA once a week
- Taught chapel for several weeks in the fall: Fruit of the Spirit each week
- Helped SNA with a Food Pantry field trip
- SNA Apparel (ordering, vinyl imprinting, and managing stock)

GOALS FOR 2023-2024

- Free up more time to be more available, by creating strategic partnerships to delegate work (save us money in the long run)
- Creating more of a connection with the ministries of the church to help us delegate and work together more efficiently to help further our ministries
- Find more people who have the desire to serve and help plug them in areas to be more connected and loved within the church
- Continue to communicate and work ahead of schedule on planning all church events and goals, so we have more teamwork and delegating
- Create more efficiency in facility use and maintenance
- Make more community connections for our ministries
- Help brainstorm communication and direction for purposes of events and ministries and follow-up
- How to work more with the stewards to make sure communication of our laypeople is heard and followed-up in a timely manner

The members of the congregation of this local church gives of their resources generously for the support of pastoral staff, missions and funding of local ministries. I am inspired by the giving of resources by our people both in the past and the present. Because of this, it is a privilege to serve as Treasurer to this local church. It is my intention to meet the requirements of the Manual of the Church of the Nazarene "...to cause careful accounting to be kept of all money received and disbursed by the church...". The purpose of this report is to share highlights from the year.



Terry has served as the church treasurer since June 2021.

HIGHLIGHTS

- Overall
 - The Shawnee Church will end the year in a sound financial position. Expenses were held within budget. All district and general obligations were covered. Reserves are adequate to meet normal variations in income and expenses.
- ATPS & SNA are Self-Sufficient
 - Both schools, Adventure Time Preschool (ATPS) and Shawnee Nazarene Academy (SNA), are self-sufficient, budgeting and covering their direct costs each month through their revenue streams. Both ATPS and SNA maintain adequate financial reserves. Each also contributes to the use of the facility on a monthly basis.
- Challenges
 - Tithes and Offerings are down after 10 months by about \$29K (5%) so far, but expenses for Church Operations remain within the plan. Church Operations reserves were reduced in the previous fiscal year but remain stable and adequate to support routine operations.
 - Expensive repairs were funded this year, such as the rebuilding of the soffits (\$30k) and several plumbing repairs (\$11k). Going forward, a significant challenge will be to fund future capital repairs such as the resurfacing of the parking lot and the updating of the HVAC systems. It will be a challenge to the Finance Planning Team, the Trustees, and the Church Board to plan and budget for these future needs.

- Two Major Goals Achieved
 - 1. Refinancing
 - The refinancing of the \$1.5 million mortgage was timely and of financial benefit. The previous loan maturity date was in October 2024. However, early in 2022, the Trustees and the Church Board agreed to pursue an early refinancing in order to lock in a lower interest rate rather than “wait and see” what we might get in 2024. The new loan was effective November 1, 2022. The rate was improved from about 5.5% to 4.25%. This reduced the monthly mortgage payment during a time of very tight budget. Special thanks are due to Whitney Means, Lon Dagley, Pastor Cara, and Pastor Chuck for helping with the tedious process of refinancing.
 - 2. Debt Retirement Plan
 - The Finance Planning Team proposed a debt retirement plan to the Trustees that would retire the indebtedness in 10 years. The Trustees have approved the plan and have begun executing against it. It is exciting to look ahead to being debt free.

ELEMENTS OF THE DEBT REDUCTION PLAN

- 1. Monthly Payment of Extra Principal
 - Since the refinancing resulted in a lower interest rate, the monthly mortgage payment was also reduced. A portion of that reduction in monthly payment has been redirected and budgeted to pay extra principal every month going forward. Also, ATPS and SNA are contributing a “building use fee” monthly which will be applied as extra principal. The total amount of extra principal each month will be \$3625.

	MONTHLY CONTRIBUTIONS TO EXTRA PRINCIPAL
Church Operations	\$1,500
ATPS	\$1125
SNA	\$1000
TOTAL PER MONTH	\$3,625

- 2. Bold Vision Bold Faith Fund
 - This fund is used to accrue donations intended to reduce indebtedness. Over \$25,000 had been accumulated through generous contributions over the past few years and has been applied to extra principal payments this year. As faithful contributions continue to accumulate they will be applied to the reduction of debt.
- 3. Building Use Fees
 - Those accumulated previously by ATPS and SNA in the prior fiscal year have been applied to the new loan in the form of extra principal payments.
- 4. Debt Reduction Fundraising Campaign
 - The fourth element of the plan is a 3-year fundraising effort to raise approximately \$300k to apply to the loan against the principal. The team is excited to engage the congregation in this effort on the journey to the elimination of debt. Plans will be shared during the next fiscal year.

- By June 1, 2023, the amount paid in extra principal will total \$62,000 in this fiscal year alone! This is an exciting start to a 10-year debt retirement plan. While this goal will require us to stretch as a congregation, with commitment and persistence, it is within reach.
- **Balance is needed.**
 - This Debt Retirement Plan is just one part of the long-term plan under development by the Trustees as we move into a new fiscal year. Resources will be needed to fund the expansion of ministries as well as facility maintenance. This will require a balance of allocation between, ministry needs, facility needs, and debt retirement. We are off to a good start.

It is a privilege to serve in the role of Treasurer in support of the building of God's Kingdom. I am grateful for the opportunity to be a part of His plan during these exciting times. Great things are ahead.

Respectfully Submitted,

Terry Corzine
Treasurer