



## 2021-2022 Tuition and Fees

### Application Fee

**\$185** - due with Application form; \$175 for each additional student from the same family

### ***Application Fee Policy:***

- Application will be processed after receipt of the application fee.
- The application fee is non-refundable, except if class is full to capacity.
- Reserved student placement will only be held as long as various fees due on June 1<sup>st</sup> and first month tuition (due on August 1<sup>st</sup>) are paid on time. Class placement will be released upon non-payment of fees.

### Assessment Fee

Screening / Entrance / Placement Test - \$100; Annual Standardized Testing - \$100

These fees are due at time of application. Testing fees are non-refundable.

Prospective students must demonstrate their readiness to function at the grade level for which they are applying. A diagnostic test, the most recent report card, and standardized test results from their previous school will be required if applicable.

All students at SNA take a comprehensive battery of nationally norm referenced tests annually. This will let us know what concepts your student has mastered, how far they have progressed from year to year, and how they compare with other students across the country.

### Book, Material, Technology & Additional Fees

(due June 1st or at time of enrollment if after June 1st)

- Book, Material & Technology Fee - \$330
- Kindergarten Graduation Fee - \$100

### **2021-2022 Tuition Payment Options**

**Plan A** – One Annual Payment in full is due on or before August 15, 2021. This one annual payment plan offers the maximum savings to parents of approximately 5% versus the monthly payment option. If payment is not made by August 31<sup>st</sup>, the payment option will automatically revert to Plan C. A 30 day written notice of withdrawal is required if a parent chooses to unenroll their student prior to the end of the school year. One month's tuition will be deducted from the reimbursable amount of tuition that is prepaid.

<b>Annual Payments</b>	<b>1<sup>st</sup> Child</b>	<b>2<sup>nd</sup> Child</b>
Elementary (K-5)	\$6,630	\$5,985

**Plan B** – Two semester payments are due on or before August 15, 2021 and January 15, 2022. By pre-paying each semester this two-installment plan offers savings of approximately 2.5 % versus the monthly payment plan. If payments are not made by August 31<sup>st</sup> and by January 31<sup>st</sup>, respectively, the payment option will automatically revert to Plan C. A 30 day written notice of withdrawal is required if a parent chooses to unenroll their student prior to the end of the school year. One month's tuition will be deducted from the reimbursable amount of tuition that is prepaid.

<b>Two Semester Payments</b>	<b>1<sup>st</sup> Child</b>	<b>2<sup>nd</sup> Child</b>
Elementary (K-5)	\$3,405	\$3,070

**Plan C** – The first and last month's tuition is due by August 1st. Eight additional payments are due at the beginning of each month September through April. If payments are not received on the 6<sup>th</sup> of the month, a \$25 late fee will be assessed. An additional late fee of \$25 will be charged after the 15<sup>th</sup> of the month. If tuition falls one month past due, the student will be withdrawn until the account becomes current.

<b>Ten Monthly Payments</b>	<b>1<sup>st</sup> Child</b>	<b>2<sup>nd</sup> Child</b>
Elementary (K-5)	\$698	\$630

### **Annual fund – Tax-Deductible Gifts**

*Shawnee Nazarene Academy has made every effort to keep tuition affordable. Tuition is not tax-deductible. In charity and faith the Board has budgeted expecting tax-deductible contributions equal to approximately \$300 per student next year. We welcome your love gifts, in the amount the Lord enables – not equal gifts but equal sacrifices. Some may do much more and others a little less. Some may do volunteer service or contribute other material gifts in-lieu of cash gifts. It also takes the help of grandparents, local businesses, and other friends to meet the total need.*

*These contributions and tuition payments work together to give our children the best positive experience. It is an investment in your child and future generations. How much is learning in a Christian environment and being surrounded by Christian mentors worth? How much is it worth to have your child valued for their unique gifts and talents? How much is it worth to have your child practice good health and habits?*

*Thank you for your investment in Christian education.*

## Financial Agreement

I (We) have read and understand the financial policies listed below:

- 1. Payment Options** - Please make checks payable to Shawnee Nazarene Academy or SNA and include the student's name on the check memo line. Return checks will be assessed a \$25 fee. Credit cards will be assigned a 3% processing fee. You may request a receipt for cash payments.
- 2. Tuition** - Please see the Tuition Payment Options schedule above.
- 3. Late payments** - Payments are due on the 1st of the month and considered late on the 6th of the month. (Note: The grace period will be extended to the next business day when the 6th falls on a weekend.) A \$25 late fee will be charged to your account for payment made after the 6th of the month. An additional \$25 late fee will be charged to your account for payment made after the 15th of the month.
- 4. Unexpected withdrawals** - Entering into this financial agreement comes with an expectation that students will remain at SNA for the entire school year. In the event it becomes necessary to prematurely withdraw your child, a 30 day written notice is required to be submitted to the school office. One month's tuition payment will be applied to the last month of attendance if the 30 day notice has been submitted. Otherwise, the last month's tuition is not refundable if a student withdraws prior to the end of the year.  
  
If a student's tuition becomes past due one month and satisfactory arrangements have not been made, the student(s) will be considered withdrawn from SNA. Every effort will be made to work with families to avoid this option.
- 5. Report Cards and Student Records** - will be withheld from students who have a past due balance for tuition or any other fees. Report cards and students records will be withheld for all students with any remaining balance at the end of the school year.
- 6. Damaged Property** - Assessments will be made to cover damage by any student to school property including windows, lockers, desks, books, etc.
- 7. Administrative Withdrawal** - If the student leaves at the request of the school administration, the balance/refund will be determined on an individual basis depending on the payment plan selected. All applications /re-enrollment, book, testing fees, and other fees are Non-Refundable.
- 8. End of Year Balances** - Any outstanding balances from the previous school year must be paid in full by June 1st. If the overdue amount has not been paid in full by said date, enrollment, books, and testing fees that were paid for the new school year will be applied to the outstanding balance. This could possibly result in a loss of placement at SNA for the next school year.
- 9. Textbooks and Fees** - The school supplies textbooks. Fees are collected to rent textbooks and pay for consumable workbooks and other instructional materials needed.. Students are required to return books in satisfactory condition at the end of the school year or upon withdrawal. In case of loss or unsatisfactory condition of textbooks, students will be billed for a new replacement book

I (we) agree to pay all fees, tuition and any incurred penalties according to the terms noted above and policies set forth by SNA.

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**For Office Use Only:**

**Student Name:** \_\_\_\_\_

**Payment Plan Chose:** \_\_\_Plan A \_\_\_Plan B \_\_\_PLan C

**Additional Fees:** \_\_\_Application \_\_\_Assessment \_\_\_Books/Materials \_\_\_ Graduation